

BIOGRAPHY

PERSONAL INFORMATION

Name and surname: **Edina Zahirović Vilašević**

Address: Krndija 24A, 74 260 Tešanj, Bosnia and Herzegovina

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E-mail: edina.zahirovic88@gmail.com

Nationality: Bosnia and Herzegovina

Date and Place of Birth: January 16, 1988, Brčko, Bosnia and Herzegovina

WORK EXPERIENCE

- January 3, 2024 – Present
Employer: Municipal Court in Tešanj
Position: Legal Associate
- January 1, 2022 – January 2, 2024
Employer: MADI d.o.o. Tešanj
Sector: Legal Department
Position: Lawyer
Main Duties and Responsibilities:
 - General and HR administration
 - Drafting legal documents (contracts, decisions, and other legal acts)
 - Handling labor law matters
 - Preparing and submitting bids in public procurement procedures
 - Providing legal support for procedures, permits, certifications, and internal regulations
 - Registering business changes in courts and altering legal status of branches
 - Drafting, interpreting, and reviewing contractual and commercial agreements
 - Supporting cooperation procedures with foreign partners
 - Assisting finance and procurement departments in claims collection and contract compliance
 - Contract termination, damage claims, and legal representation in courts and government institutions
 - Handling property and legal relations
 - Continuous monitoring of legal regulations.
- October 27, 2020 – January 2, 2024
Employer: EURO MEAT d.o.o. Maglaj
Sector: Legal Department
Position: Lawyer
(*Duties similar to the previous role at MADI d.o.o.*)
- February 1, 2019 – Present
Employer: International Business Information Academy Tuzla
Subject: Business Law and Taxes
Position: Lecturer
Main Duties and Responsibilities: Teaching lectures and exercises in Business Law and Taxes
- December 1, 2014 – October 7, 2020
Employer: Koteks d.o.o. Tešanj
Sector: General, Legal, and HR Department

Position: Lawyer

(Duties similar to the roles at MADI d.o.o. and EURO MEAT d.o.o.)

- June 20, 2011 – June 20, 2013
Employer: Judicial Commission of Brčko District, Bosnia and Herzegovina
Sector: Appellate Court of Brčko District, Bosnia and Herzegovina
Position: Judicial Intern
Main Duties and Responsibilities:
 - Drafting decisions in civil litigation, enforcement, and non-contentious cases
 - Working on second-instance misdemeanor cases
 - Managing the civil case management system
- February 2010 – June 2010
Employer: University of Tuzla, Faculty of Law
Subject: International Public Law II
Position: Demonstrator, Student Associate
Main Duties and Responsibilities: Assisting students through group consultations in practical exercises
- October 2009 – January 2010
Employer: University of Tuzla, Faculty of Law
Subject: International Public Law I
Position: Demonstrator, Student Associate
- February 2009 – June 2009
Employer: University of Tuzla, Faculty of Law
Subject: Inheritance Law
Position: Demonstrator, Student Associate

EDUCATION AND TRAINING

- Internal Auditor Training for IFS Standards
Date: February 2021
Institution: Tirrenia d.o.o. Sarajevo
Qualification: Internal Auditor for IFS
- Second Cycle of Higher Education (Master's Degree)
Date: December 2011 – November 19, 2018
Institution: Faculty of Law, University of Tuzla
Qualification: Master of Law
- Internal Auditor Training for Halal Certification in BiH
Date: February 6, 2017
Institution: Halal Quality Certification Agency of BiH
Qualification: Internal Auditor for Halal Quality
- Internal Auditor Training for ISO Quality System
Date: November 3, 2016
Institution: Agency Zeos, Lukavac, BiH
Qualification: Internal Auditor for ISO 9001 (ISO 19011)
- Judicial Exam
Date: November 16, 2013
Certifying Institution: Ministry of Justice of BiH

- First Cycle of Higher Education (Bachelor's Degree)
Date: July 11, 2006 – February 9, 2011
Institution: Faculty of Law, University of Tuzla
Qualification: Bachelor of Law
Average grade: 9.19

SEMINARS

- Leader Project Entrepreneurship Program (MBA-styled 10-day workshop)
Organizer: Ivey Business School, Western University Canada & Restart
Location: Sarajevo, May 2018
- Selling in the EU Market – Organizational Buying Behavior and Sales Skills
Organizer: Foreign Trade Chamber of BiH & Konrad Adenauer Foundation
Location: Tešanj, July 2017
- "Building a New Europe" - EU Simulation Game (Role: Latvian MEP)
Organizer: Konrad Adenauer Foundation & Spjalica Youth Organization
Location: Sarajevo, November 2010
- Legal Clinic in Civil Procedural Law
Location: Tuzla, June 2010
- Legal Clinic in Refugee Law (Led by UNHCR BiH Representation)
Location: Tuzla, April-May 2010
- Conference: "Financial Crisis in BiH – Causes and Consequences"
Location: Tuzla, March 2010
- The Balkans in Transition: Conflicts, Cooperation, and Visions
Organizer: Konrad Adenauer Foundation (Germany)
Location: Plovdiv, Bulgaria, October 2009
- Legal Clinic in Criminal Procedural Law
Location: Tuzla, June 2009
- Legal Clinic in Labor Law
Location: Tuzla, June 2009
- Workshop on Leadership, Meeting Management, Presentation, and Lobbying Skills
Location: Banja Luka, December 2008
- Study Visit and Student Exchange (Germany & BiH)
Location: Velbert, Germany, April 2004

PUBLISHED PAPERS

- "Sharing Economy Legislation from a Rental Real Estate Perspective in the Federation of Bosnia and Herzegovina Entity"
Authors: Edina Zahirović Vilašević, MA & Haris Delić
Conference: International Scientific Conference on Digital Economy (DIEC 2020)